OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT INDUSTRY & CORPORATE AFFAIRS, NEW DELHI.
TENDER NOTICE

Letter No: EDP Centre/287/E-Auction/Physical Verification of IT Hardware/2022-23/157-171 Dated: 08 AUG 2022

To
All Vendors

Subject: Disposal of old/obsolete/unserviceable computer equipment on "AS IS WHERE IS BASIS"

Madam/Sir,

Office of the Principal Director of Audit, Industry & Corporates Affairs, AGCR Building, I.P. Estate, New Delhi – 110002 invites tender from eligible and reputed bidders for disposal of e-waste which consists of obsolete/condemned items like Computers & its peripherals, Laptops, Printers, Scanners, Servers etc. The list of the computer equipment and peripherals to be disposed off is given below.

S. No.	Name of the Item	Number of Units (Approx.)
Desktop		
1.	ACER Desktop	20
Printer		
2.	HP LaserJet 1007	02
3.	HP LaserJet 1606 DN	02
4.	HP LaserJet 1007	02
5.	HP Color LaserJet 551DN	01
6.	Brother HL-2250 DN	05
7.	Lexmark-CS 310	01
Laptop		
8.	Toshiba (C-50-A-P0010)	01
9.	Dell i5	01
10.	HP i3	01
Server		
11.	Dell Server	01
12.	HCL Server	01
Scanner		
13.	HP Scanner G-2410	03
Projector		
14.	Sony VPL CX-150	01
UPS		
15.	1 KVA UPS	04

16.	1 KVA UPS	01
17.	1 KVA UPS 600 VA	01
Photocopy Machine		
18.	RICOH 3352	03
19.	Canon 2016i	01

Sealed envelope with superscript "quotation for E-Waste – Computer Hardware items" addressed to SAO (EDP), Office of the Principal Director of Audit, Industry & Corporates Affairs, AGCR Building, I.P. Estate, New Delhi – 110002 shall be submitted to the undersigned in room no E-229 at 2nd floor of this office in person on or before **23/08/2022 by 5.00 PM** Bid will be opened on the next day at 11.00AM. Necessary terms & conditions of the tender are listed in the Annexures I, II, & III (enclosed). A copy of this tender enquiry is also available in the office website https://cag.gov.in/cen/new-delhi-i/en.

Yours Truly

Rakesh 8/8/22

Rakesh Sharma
Senior Audit Officer (EDP)

Annexure – I
Terms & Conditions

1. This tender will be processed in a single bid system & on an "As is where is Basis". Prices should be quoted on a firm & fixed price basis, Competitive highest price/bid will be considered.

2. The disposal of obsolete items shall be on an "As is where is basis" and no guarantee of certificate of its worthiness of quality will be given by this office. The condition of the items can be inspected physically between 11AM to 4 PM on any working day between 03/08/2022 to 22/08/2022 at this office at AGCR Building, I.P. Estate, New Delhi – 110002.

3. The Competent Authority reserves full rights to change quantities of the material offered for disposal at any time depending upon its availability and to dispose of the same as a whole or in parts.

4. For these materials, only dealers/manufacturers/recyclers/importers registered in Ministry of Environment, Forests & Climate Change, New Delhi and having valid authorization of Central Pollution Control Board (CPCB)/State Pollution Control Board (SPCB) are permitted to submit offers. The tenderer should submit offer in accordance with the Hazardous Waste (Management & Transboundary Movement) Rules, 2016 and amendment thereto and should be registered with CPCB/SPCB for recycling/reprocessing of electronic waste.

5. Rates (inclusive GST) quoted should be clearly mentioned in words as well as in figures in consolidated form. In case of any discrepancy of rates quoted in words and figures, the highest of the amounts indicated will be considered.

6. The successful bidder would not be allowed to withdraw the bid after his participation in the auction.

7. In case the selected bidder does not show interest in depositing the auction value within the stipulated time, this office reserves the right to award the bid to the next bidder (H2) at the price offered by the highest acceptable bidder.

8. The successful bidder shall have to remove these goods as per list prepared by the office, at his own expenses, after acceptance of his bid by this office within thirty days after receipt of the award letter from this office.

9. The bidder(s) is advised to inspect the material before submission of bids and any complaints in respect of material or quality, quantity later will not be entertained.

10. The office reserves the right to cancel/reject any bid without assigning any reason thereof. Further, conditional bids shall not be entertained.

11. Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignore and correspondence in this regard will not be entertained.

12. Validity of offer: this offer will be valid up to 90 days from the date of opening of the bid.

13. The contract shall be interpreted in accordance with the laws of Union of India. Any disputes shall be within the jurisdiction of Delhi.

14. Tender fee is NIL.

15. Minimum Reserve Price for the bid will be Rs. 1,54, 544/-.

16. The successful bidder will be required to deposit the total bid/quoted amount in Lump Sum by means of Demand Draft/Pay Order/Banker's Cheque in favour of "PAO, O/o AG (Audit), Delhi" within 07 working days from the date of award of contract.

17. Each page of the Tender documents must be stamped and signed by the person or persons submitting the Tender in token of his/their having acquainted himself/themselves and accepted the entire tender documents including various conditions of contract. Any Bid with any of the documents not so signed is liable to be rejected at the discretion of the client. NO PAGE SHOULD BE REMOVED/DETACHED FROM THIS BIDDING DOCUMENT.

Rakesh 8/8/22

Rakesh Sharma
Senior Audit Officer (EDP)

Annexure-II

OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT INDUSTRY & CORPORATE AFFAIRS, NEW DELHI.

Contractor's Details (Mandatory Information)

Not filling up the mandatory information and non-submission of document will attract cancellation of bid.

Supporting documents may be annexed with the Application Form (Application found deficient in any respect is liable to be rejected without further correspondence).

S.No.	Description	Information	
1.	Name of the Applicant/Firm		
2.	Nationality		
3.	Address (attach separate paper for address of other offices)	Regd. Office	
		Head Office	
4.	Telephone Numbers	Landline/Mobile No.	
		Fax No.	
		E-mail ID	
5.	Other Details (enclose copies)	PAN	
		GST	
6.	Whether registered with CPCB/SPCB (Attach supporting documents)		
7.	Experience certificate regarding disposal of e-waste from Government/Semi-Government/ PSU organization in the last two years i.e., 2020-21 and 2021-22.		
8.	Price of the Bid		
9.	Total quoted amount in Rs. (In words)		

(Signature with Seal)
(Name of the Proprietor/Partner/office bearer)

Annexure-III

S. No.	Name of the Item	Number of Units (Approx.)	Consolidated Rate inclusive GST (in Rs.) (In words and number)
Desktop			Consolidated highest bidder will be awarded.
1.	ACER Desktop	20	
Printer			
2.	HP LaserJet 1007	02	
3.	HP LaserJet 1606 DN	02	
4.	HP LaserJet 1007	02	
5.	HP Color LaserJet 551DN	01	
6.	Brother HL-2250 DN	05	
7.	Lexmark-CS 310	01	
Laptop			
8.	Toshiba (C-50-A-P0010)	01	
9.	Dell i5	01	
10.	HP i3	01	
Server			
11.	Dell Server	01	
12.	HCL Server	01	
Scanner			
13.	HP Scanner G-2410	03	
Projector			
14.	Sony VPL CX-150	01	
UPS			
15.	1 KVA UPS	04	
16.	1 KVA UPS	01	
17.	1 KVA UPS 600 VA	01	
Photocopy Machine			
18.	RICOH 3352	03	
19.	Canon 2016i	01	

(Signature with Seal)
(Name of the Proprietor/Partner/office bearer)

UNDERTAKING

I, ... (The Proprietor/Partner) of the bidder..... have clearly understood the terms and conditions mentioned in the Tender Document dated_____ August 2022 for disposal of obsolete items of e-waste of the O/o the PDA (I&CA) and agree to abide by the conditions imposed by the Organization. I have submitted technical bid and financial bid. I/We are liable to dispose the e-waste material as per the provisions of extant law related to e-waste disposal within one month.

2. I will abide by the decision of the Organization regarding acceptance/rejection of my bid.

(Signature with Seal)
(Name of the Proprietor/Partner/office bearer)