GD-Estate/Audit/Goods/2021-22/864 **Dated:16.03.2022**

Notice Inviting Quotation/Tender

Minimum rates are invited for empanelled as registered suppliers in sealed tenders/quotations by the Pr. Accountant General (Audit) Himachal Pradesh, Shimla from experienced sellers/suppliers for providing items as in Annexure I, II, III, IV, V, VI, VII, VIII, IX for the office of the Pr. Accountant General (Audit), Himachal Pradesh Gorton Castle, Shimla -171003 for a period from 01.04.2022 to 31.03.2023. The tender document alongwith terms and conditions will be issued in person by O/o the Pr. Accountant General (Audit), Himachal Pradesh, Shimla or can be downloaded from the website **www.aghp.cag.gov.in** or **htttps:/cag.gov.in/ag/himachal-pradesh/en/tenders.**

i. **Last Date & time for submission of quotation/rates 29.03.2022 upto 12:00 PM**

The Pr. Accountant General (Audit) Himachal Pradesh, Shimla office reserved the right to accept or reject any rate or cancel the quoted rates without assigning any reason whatsoever.

Supplying of goods for office use.

i) Interested suppliers/firms have to submit the minimum rates in sealed envelope quotations through registered post or by hand.

ii) The rates quoted must be valid for a minimum period of one year from the bid submission start date.

iii) The bidder must be a reputed supplier or registered vendor. In case of representative, the authority letter specific from the supplier or registered vendor may be submitted.

iv) The vendor/supplier should have at least Two years' experience in Government department, PSUs /reputed Organization and copy of certification working must be furnished failing which rates shall be rejected.

v) The supplier or registered vendor shall not be allowed to transfer, assign, pledge or sub-contract its services under any circumstances without prior written permission of the Office.

vi) The rates should be quote in Indian Rupees for delivery at premises of Pr. Accountant General (Audit) Himachal Pradesh, Shimla. All rates should be fixed and including of all applicable taxes.

vii) Submit the Registration number of the firm along with the GST allotted by the concerned authority along with rates.

viii) In case of any discrepancy between rate mentioned in the figures and word, the later shall prevail and price quoted as unit price shall prevail

ix) The goods supply to this office should match our requirements and quality standards.

The rates approved shall be valid for the whole of the year i.e. for 2022-23 of the rate contract and no upward revision will be allowed during the period of the contract. Selected lowest Bidder(s) shall be empanelled as register suppliers on the fixed rate for one year from the date of signing of Agreement. In case, the empanelled suppliers are found in breach of any condition(s) of agreement at any stage or quality of goods are found not to the satisfaction to this Office, the agreement shall be terminated. The decision of the **Principal Accountant General (Audit) Himachal Pradesh** shall be final in this regard.

Payment shall be made to the registered firm/vendor/supplier only on satisfactory acceptance of the articles/goods. In case any item is found to be not as per ordered specification or does not meet the requirement or found to be of sub-standard quality, the same shall be rejected and registered /supplier should replace the same without extra charge within the specified delivery schedule.

The goods and material supplied shall be to the satisfaction of the **Principal Accountant General (Audit) Himachal Pradesh** failing which deductions up to 10% of the total bill are deducted, depending upon the low quality of goods and material.

Sr. Audit Officer

(GD/Estate)

Annexure -I

Name of the vendor/supplier :

GST No. :

Address:

Sr. No.	Item	Price/unit
1	Broom Phoolwala	
2	Broom Tilliwala	
3	Brush Floor (Hand)	
4	Brush Toilet/Flush	
5	Brush Roof (Jalawala)	
6	Brasso	
7	Bucket (Large)	
8	Bucket (Small)	
9	Cell (AA)	
10	Cell (AAA)	
11	Colin	
12	Castic Soda (Tatri) Kg	
13	Door Mat (Plastic)	
14	Dettole/Savlon (H/Wash)	
15	Duster	
16	Harpic (T/wash)	
17	Lizole (F/Cleaner)	
18	Naphthalene Balls (Kg)	
19	Odonil Cake	
20	Phenyl Liquid (White)	
21	Prill Liquid (Utensil wash)	
22	Paper Napkin	
23	Lock (Large) Lock (Medium)	
24	Room Freshener	
25	Aer Freshener(Godrej)	
26	Soap (Lux)	
27	Scrubber (Plastic)	
28	Swap (F/Duster)	
29	Tissue Paper	
30	Toilet Paper	
31	Urinal Cube	

32	Umbrella	
33	Vim Bar	
34	Wheel (Powder)	
35	Wiper (Medium)	

Annexure – II

Name of the vendor/supplier :

GST No. :

Address:

Sr. No.	Item	Price/Unit
1	Cups & Saucers (High Quality)	
2	Cup & Saucers (Medium Quality)	
3	Cups (Without Saucer)	
4	Coaster Sets	
5	Flask (Thermos)	
6	Glass Borosil	
7	Glass Tumbler (Ordinary)	
8	Thermos (Flask)	
9	Jug (Plastic)	
10	Mug Plastic	
11	Electric Kettle	
12	Container (Steel)	
13	Casrol	
14	Churi Kanta	
15	Chimta (Steel)	
16	Cooker (Almunium)	
17	Donga (Steel)	
18	Fry Pan (Almunium)	
19	Glass (Steel)	
20	Jug (Steel)	
21	Jharna (Steel)	
22	Kadahi (Aluminum)	
23	Karchi (Steel)	
24	Katori (Steel)	
25	Knife (Simple)	
26	Knife (Pillar)	
27	Kaddukas (Steel)	
28	Masaladani (Steel)	
29	Palta (Steel)	
30	Plates Full Steel	
31	Plates Half Steel	
32	Parat (Aluminum)	

33	Patila (Aluminum)	
34	Spoon Large Steel	
35	Spoon Small (Steel)	
36	Spoon Service (Steel)	
37	Sauce Pan (Alumenium)	
38	Tawa (Iron)	
39	Tea Tray Large (Steel)	
40	Tea Tray Small (Steel)	

Annexure – III

Name of the vendor/supplier :

GST No. :

Address:

Sr. No.	Item	Price/Unit
1	Hand Sanitizer (500 ml Bottle)	
2	Hand Sanitizer (5 Lit)	
3	Face Mask N95 (Good Quality)	
4	Surgical Mask	
5	Gloves	
6	Sodium Hypochlorite (5Lit)	

Annexure – IV

Name of the vendor/supplier :

GST No. :

Address:

Sr. No.	Item	Price/Unit
1	LED Bulb 20 W	
2	LED Bulb 40 W	
3	LED Bulb 60 W	
4	LED Bulb 100 W	
5	Cordless Bell (Havells) Cordless Bell (Anchor)	
6	Emergency Light	
7	Extension Board (Three 5Amp & One 15Amp with wire 2.5 mm) Extension Board (One 5Amp & One 15Amp with wire 2.5mm)	
8	Holder (Bulb)	
9	Plug Multi (6 Amp)	
10	Plug Multi (16 Amp)	
11	Plug Top (6Amp)	
12	Plug Top (16 Amp)	
13	Socket (6Amp)	
14	Socket (16Amp)	
15	Switch (6Amp)	
16	Switch (16Mmp)	
17	Wire Flexible	
18	Wire (Heater) (2.5mm)	
19	Blower (Electrical)	
20	Exhaust Fan	
21	Fan	
22	Hot Case	
23	Heater (Pillar) Rod	
24	Heater (Pillar) Switch	
25	Heater (Pillar) Element coil	

Annexure – V

Name of the vendor/supplier :

GST No. :

Address:

Sr. No.	Item	Price/Unit
1	Briefcase Kamiliant Zakk 55cm	

Annexure – VI

Name of the vendor/supplier :

GST No. :

Address:

Sr. No.	Item	Price
1	Shawl (Gents)	
2	Shawl (Ladies)	

Annexure – VII

Name of the vendor/supplier :

GST No. :

Address:

Sr. No.	Item	Price/Unit
1	Pallets (Air gun)	

Annexure-VIII

Name of the vendor/supplier :

GST No. :

Address :

Sr. No.	Name of the Items	Price per unit
1	Axe (Iron)	
2	Belcha (Iron)	
3	Ceissor (Pruning)	
4	Cutter for Grass	
5	Darat/Drati	
6	Flower Pot (Brass)	
7	Flower Base (Brass)	
8	Khurpa	
9	Khilna/Kudali	
10	Pick Axe/Ganti	
11	Panji/Jandri	
12	Plier	
13	Plier (Nose Plier)	
14	Planter (Steel)	
15	Phawara	
16	Screw Driver Set (Taparia)	

Annexure- IX

Name of vendor/supplier:

GST No. :

Address:

List of Stationery Items

Sl No.	Items	Price Per Unit
1	Audit Pencil	
2	B.B.Natraj Pencil	
3	Bond Paper	
4	Button APR Folders	
5	Carban Paper	
6	Cello Maxriter Pen	
7	Cello Tape	
8	Cello Tape Brown	
9	Colored Flag	
10	Cotton White Tag	
11	Dak Pad	
12	Dumper	
13	Duster/Eraser White Board	
14	Desk Refill Stand	
15	Desk Diaries	
16	Envelop SE-6 Brown	
17	Envelop SE-7 with cloth	
18	Envelop SE-8 with cloth	
19	File Board with cloth strip	
20	Glue Stick	
21	Gum Tube(30 gm)	
22	Gum Buttle 700 ml	
23	Green Long Tag	
24	Sealing Wax Premium	
25	Binding Thread Reel (HP)/Tiger/Parker /Chess white	
26	Sutlei Cotton White	
27	Binding Tape	
28	Candle Large 190 gm/Large Box of 6 Candles	
29	High Lighter Multi colour	
30	Legal Paper Green	
31	Note Sheet Pad Green Superior	
32	Permanent Marker Big Size	
33	Permanent Marker (OHPSmall)	
34	Photostat Paper A-4	
35	Photostat Paper A-6	
36	Photostat Paper A-3	
37	Pin Cushion	
38	Pin Packet 100 gm	

39	Plastic Folder with Clip	
40	Plastic Folder L Shape	
41	Plastic Scale	
42	Poker with Plastic Handle	
43	Punching Machine Single Hole	
44	Punching Machine Double Hole	
45	Register 4 Quire	
46	Register 6 Quire	
47	Register 8 Quire	
48	Rubber	
49	Renold boll pen	
50	Sharpner	
51	Scissor for Paper Cutting	
52	Short Hand Note Book	
53	Signature Pad	
54	Sketch Pen	
55	Slip Pad 22 No.	
56	Slip Pad 33 No.	
57	Stamp Pad	
58	Stapler 10 No.	
59	Stapler 24/6	
60	Stapler Pin 10 No.	
61	Stapler Pin 24/6 No.	
62	Statement Size Paper Plain 16*13	
63	Statement Size Paper Ruled 16*13	
64	Sutli Brown	
65	White Board Marker	
66	White Envelop 11*5	
67	White Envelop 7*4	
68	White Envelop 9*4	
69	White Fluid Pen	
70	Yellow Restic 3*3	
71	Yellow Restic 2*3	
72	Uni Ball Pen	
73	Markin	
74	Achiever Renolds Gel Pen	
75	Pen sets for Staff	
76	Legal White Paper	
77	Note Book/Diary	
78	Cello Tape Shred/Cutter (Tape Dispenser)	
79	Cello Tape 1 Inch	
80	Pen Broker	